



An Educational Counseling Program

23 Prospect Street
East Orange, New Jersey 07017
(201) 673-3576

Donald F. Clapp
Executive Director

James A. Brown
Assistant Director

June 23, 1981

Dear Mr. Clapp,

I would like to take this opportunity to introduce myself (Mr. Luis Collazo, Jr.) as your contact person for our Outreach Program here at Direct Search for Talent.

At this point in our program, it is important that we alert you, the community, to the services that Direct Search for Talent provides (for example, educational counseling, tutoring, workshops, etc.).

To no avail, we have been unable to contact you by phone, therefore, this letter has been written with the hope that you or your representative will make the initial contact so that we can make an appointment to discuss the above mentioned, and most of all, develop a lasting rapport between your organization and Direct Search for Talent. Please contact us at (673-3576), anytime between 9:00 - 5:00 p.m.

Your cooperation would be much appreciated.

Yours truly,

Luis Collazo, Jr.
Luis Collazo, Jr.
Program Coordinator

DCf:fb

Kind, Family, Service, Change, Love, Signs, Truth, Sun

Margaret,

Could you please follow-up on this & see how they would like us (PREP) to get involved.

Thanks,
Sam